**Holmes County Hospital Corporation**

**d/b/a Doctors Memorial Hospital**

**Board of Trustees Meeting**

**September 19, 2023**

**Agenda**

**1.0 Call to Order: Cynthia Brooks, Chairman of the Board**

**Scripture**

**Prayer**

**Pledge of Allegiance**

**Mission Statement:** *Doctors Memorial Hospital is a progressive, fully accredited, full-service health care facility, offering compassionate, quality care in a family-oriented environment to those in need throughout the Panhandle area centered in Holmes, Jackson, Washington, and Walton counties.*

**Values:**

\* *Respecting the dignity of individuals, including our patients, families, staff, and physicians.*

*\*     Providing modern health care with a compassionate, caring touch.*

*\*     Educating our community, staff, and physicians.*

*\*     Pursuing excellence through continuous quality improvement.*

*\*     Empowering our staff and physicians to participate cooperatively in improving health care in our community.*

*\*     Seeking creative, innovative solutions.*

*\*     Promoting fiscal responsibility through efficiency and cost effectiveness.*

*\*     Exceeding the expectations of those we serve.*

*\*     Communicating our mission, and values clearly and consistently through our actions.*

1. **Topic: Approval of Minutes- August 15, 2023**

**3.0 Unfinished Business –**

**Topic: “Thank You” letters**

**Topic: ATLS**

**Topic: Recap City Council Meeting July 24, 2023 – Ron Jamison**

**4.0** **New Business**:

**4.1** **Utilization Review Report:** Dr. Jordan Godbey M.D.

4.1.1 Topic: Utilization Report

**4.2** **Medical Records Review**: Dr. John Thomas, M.D.

4.2.1 Delinquent Record Report

4.2.2 Medical Records incomplete

**4.3** **Surgical Case Review**: Dale Mitchum, M.D.

4.3.1 Topic: Surgical Case Reviews for July, and August,

**4.4** **Blood Utilization Review**- Dr. Andreas Candela, M.D.

4.4.1 Blood Usage Evaluation:

4.4.2 Microbiology

**4.5** **Pharmacy and Therapeutics Review**- Mohammad Yunus, M.D.

4.5.1 Medication Errors

4.5.2 Infection Control

David Pitts, RN new Infection Control/ Employee Health Nurse

**4.6** **Performance Improvement**

4.6.1Performance Improvement report for 2nd quarter

4.6.2 November Medical Staff meeting there will be election of officers.

Officers of Staff shall be Chief of Staff, Vice-Chief of Staff Secretary-Treasurer

**4.7 Risk Management/Safety**

4.7.1 Risk Management/ Safety report for 2nd quarter

**4.8 ER Director Dr. Nguyen M.D.**

**4.9 Chief Nursing Officer Deborah Smiddy, RN CNO**

**5.0 Chief of Staff Update**- Mohammad Yunus, M.D.

5.0.1 **Topic**: Medical Staff Fund:

$ 270.22 Balance as of September 01, 2023

Expenses: None

Income: None

**5.1 Appointment:**

Michael Kennedy APRN

TeleSpecialist Tele Neurologist Delegated Credentialing

Dr. Fitzsimmons M.D.

Dr. Mehta M.D.

Kourtney Infinger Staff of Dr. Islam

**5.2 Reappointment:**

None

**5.3** **Resignation**

Dr. Dunnick, M.D.

TeleSpecialist Tele Neurologist

Dr. Johnson M.D.

Dr. Faheen M.D.

Ashiey Poff Staff of Dr. Islam

**5.4 Additional Privileges**

Dr. Tomberlin

**6.0 Chief Executive Officer Update: Huy Nguyen, M.D.**

6.1 Hospital Update

6.2 Operations Review

**7.0 Chief Financial Officer: Ron Jamison**

7.1 Financial Statements – August 2023

7.2 Key Financial Indicators

7.3Capital Expenditures

7.4 FY 2024 Budget

7.5 New Credit Card Approval

**8.0 Chief Operating Officer: Rohan Anderson**

8.1 Operations Update

**9.0 Chief Administrative Officer Update: Joann Baker**

9.1 Update Funding

**10.0 Legal Update: Michelle Madison, HCHC Attorney**

10.1 Federal Regulation Changes and Updates

10.2Current, Pending, or Potential Liabilities/Lawsuits

10.3 Investment Policy Statement

**11.0 Adjournment**