

**Holmes County Hospital Corporation  
d/b/a Doctors Memorial Hospital  
Board of Trustees Meeting  
November 17, 2021  
Agenda**

**1.0    Call to Order:  
Scripture  
Prayer  
Pledge of Allegiance**

**Mission Statement:** *Doctors Memorial Hospital is a progressive, fully accredited, full-service health care facility, offering compassionate, quality care in a family-oriented environment to those in need throughout the Panhandle area centered in Holmes, Jackson, Washington, and Walton counties.*

**Values:**

- \* *Respecting the dignity of individuals, including our patients, families, staff, and physicians.*
- \* *Providing modern health care with a compassionate, caring touch.*
- \* *Educating our community, staff, and physicians.*
- \* *Pursuing excellence through continuous quality improvement.*
- \* *Empowering our staff and physicians to participate cooperatively in improving health care in our community.*
- \* *Seeking creative, innovative solutions.*
- \* *Promoting fiscal responsibility through efficiency and cost effectiveness.*
- \* *Exceeding the expectations of those we serve.*
- \* *Communicating our mission, and values clearly and consistently through our actions.*

**2.0    Topic: Approval of Minutes- October 27, 2021**

**3.0    Topic: Unfinished Business:**

- Draft for proposal announcements for architect for the medical office project
- Development of procurement and scoring policy and procedures with executive team.
- TSQD pulmonary rehab capabilities for the hospital.
- Information on additional funding requests.

**4.0 Chairman of the Board Update:**

**4.1 Utilization Review Report: Mohammad Yunus, M.D.**

**Topic: Utilization Report**

**4.2 Medical Records Review: Mohammad Yunus, M.D.**

**Topic: Delinquent Record Report**

**4.3 Surgical Case Review: Dale Mitchum, M.D.**

**Topic: Surgical Case Reviews for September 2021 and October 2021**

**4.4 Blood Utilization Review- North Davis, M.D.**

**Topic: Blood Usage Evaluation:**

**4.5 Pharmacy and Therapeutics Review- Mohammad Yunus, M.D.**

**4.5.1 Medication Error Report**

**4.5.2 Anticoagulation Update**

**4.5.3 COVID 19 Therapy Update**

**4.5.4 Antibigram Analysis**

**4.6 Performance Improvement 3<sup>rd</sup> Quarter Report 2021**

**4.7 Chief Nursing Officer Update: Deborah Smiddy, R.N.DON**

**4.8 Chief of Staff Update: Mohammad Yunus, M.D.**

**4.8.1 Topic: Medical Staff Fund:**

**\$ 270.22 Balance as of November 8<sup>th</sup>, 2021**

**Expenses: None**

**Income: None**

**4.8.2 Appointments:**

- **James Dunnick, Internal Medicine / Cardiovascular Disease**

#### **4.8.3 Reappointments:**

- None
- Medical Staff Bylaws / Telemedicine

#### **5.0 Chief Executive Officer Update: Huy Nguyen, M.D.**

##### **5.1 Hospital Update**

##### **5.1.1 Operations Review**

##### **5.1.2 Vaccine Mandate**

#### **6.0 Chief Administrative Officer Update: Joann Baker**

##### **6.1 Additional Updates**

##### **6.2 (FPPE) Focused Professional Practice Evaluation Policy (OPPE) Ongoing Professional Practice Evaluation Policy Examples**

##### **6.3 Foundation Board Fundraising Event 12/02/2021**

#### **7.0 Chief Operating Officer: Rohan Anderson**

##### **7.1 Operations Update**

##### **7.2 Annual Inservice/ Employee Surveys 2021**

##### **7.3 Emergency Preparedness Training 11/22/2021 / Drill**

#### **8.0 Chief Financial Officer: Ron Jamison**

##### **8.1 Last month of fiscal year-end not closed.**

##### **8.2 Key financial Indicators**

##### **8.3 Capital Expenditures**

#### **9.0 Legal Update: Michelle Madison, HCHC Attorney**

##### **9.2 Federal Regulation Changes and Updates**

##### **9.2 Current, Pending, or potential liabilities/lawsuits**

##### **9.3 Draft for proposal announcements for architect for the medical office project**

#### **10.0 Adjournment**