**Holmes County Hospital Corporation**

**d/b/a Doctors Memorial Hospital**

**Board of Trustees Meeting**

**August 28, 2025**

**Agenda**

**1.0 Call to Order: Cynthia Brooks, Chairman of the Board**

**Scripture**

**Prayer**

**Pledge of Allegiance**

**Mission Statement:** *Doctors Memorial Hospital is a progressive, fully accredited, full-service health care facility, offering compassionate, quality care in a family-oriented environment to those in need throughout the Panhandle area centered in Holmes, Jackson, Washington, and Walton counties.*

**Values:**

* *Respecting the dignity of individuals, including our patients, families, staff, and physicians.*
* *Providing modern health care with a compassionate, caring touch.*
* *Educating our community, staff, and physicians.*
* *Pursuing excellence through continuous quality improvement.*
* *Empowering our staff and physicians to participate cooperatively in improving health care in our community.*
* *Seeking creative, innovative solutions.*
* *Promoting fiscal responsibility through efficiency and cost effectiveness.*
* *Exceeding the expectations of those we serve.*
* *Communicating our mission, and values clearly and consistently through our actions.*

**2.0 Topic: Approval of Minutes-** July 07, 2025

**3.0 Legal Update: Michelle Madison, HCHC Attorney**

3.1 Federal Regulation Changes and Updates

3.2Current, Pending, or Potential Liabilities/Lawsuits

**4.0** **New Business**:

**4.1** **Utilization Review Report**: Dr. Jordan Godbey M.D.

4.1.1 Topic: Utilization Report

4.1.2 Chart Audit

**4.2** **Medical Records Review**: Dr. John Thomas, M.D.

4.2.1 Delinquent Record Report

4.2.2 Medical Records incomplete

**4.3** **Surgical Case Review:** Dr. Dale Mitchum, M.D.

4.3.1 Topic: Surgical Case Reviews for April, May, and June 2025

**4.4** **Blood Utilization Review**-Dr. McNeil MD

4.4.1 Blood Usage

**4.5** **Pharmacy and Therapeutics Review**- Mohammad Yunus, M.D.

4.5.1 Medication errors

4.5.2 Antibiogram Report

**4.6** **Performance Improvement**

4.6.1 2nd quarter Performance Improvement Report

**4.7** **Risk Management/Safety**

4.7.1 2nd quarter Risk Management Report

**4.8** **Infection Control/Employee Health**

4.8.1 Report from Infection Control meeting 6/30/2025

4.8.2 Employee illnesses

**4.9** **ER Director Dr. Kyle Contini M.D.**

4.9.1 Update

4.9.2 Report from Code Blue Meeting/ER

**4.10 Chief of Staff Update**- Dr. John Thomas, M.D.

**Topic**: Medical Staff Fund:

$ 270.22 Balance as of August 01, 2025

Expenses: None

Income: None

**5.1 Appointment**

Blake Dosunmu US NEURO Technologist monitoring spine cases

Sidney Day Dr. Creek

Ryan Harber

**5.2 Reappointment:**

Michael Kennedy, APRN

Dr. Samuel Ward

**5.3 Resignation**

Dr. Jonathan Jones MD

Tele Specialist Canceling Contract due to IT license problem

**6.0 Chief Executive Officer: Rohan Anderson**

6.1 Hospital Update

**7.0 Chief Nursing Officer: Deb Smiddy, RN**

7.1 Nursing Staff Update

**8.0 Chief Administrative Officer: JoAnn Baker**

9.1 Funding Update

**9.0 Adjournment**