**Holmes County Hospital Corporation**

**d/b/a Doctors Memorial Hospital**

**Board of Trustees Meeting**

**March 18, 2025**

**Agenda**

**1.0 Call to Order: Cynthia Brooks, Chairman of the Board**

**Scripture**

**Prayer**

**Pledge of Allegiance**

**Mission Statement:** *Doctors Memorial Hospital is a progressive, fully accredited, full-service health care facility, offering compassionate, quality care in a family-oriented environment to those in need throughout the Panhandle area centered in Holmes, Jackson, Washington, and Walton counties.*

**Values:**

* *Respecting the dignity of individuals, including our patients, families, staff, and physicians.*
* *Providing modern health care with a compassionate, caring touch.*
* *Educating our community, staff, and physicians.*
* *Pursuing excellence through continuous quality improvement.*
* *Empowering our staff and physicians to participate cooperatively in improving health care in our community.*
* *Seeking creative, innovative solutions.*
* *Promoting fiscal responsibility through efficiency and cost effectiveness.*
* *Exceeding the expectations of those we serve.*
* *Communicating our mission, and values clearly and consistently through our actions.*

**2.0 Topic: Approval of Minutes- February 18, 2025**

**3.0 Legal Update: Michelle Madison, HCHC Attorney**

3.1 Federal Regulation Changes and Updates

3.2Current, Pending, or Potential Liabilities/Lawsuits

**4.0 New Business:**

**4.1 Utilization Review Report:** Dr. Jordan Godbey M.D.

4.1.1 Topic: Utilization Report

**4.2 Medical Records Review:** Dr. John Thomas, M.D.

4.2.1 Delinquent Record Report

4.2.2 Medical Records incomplete

**4.3 Surgical Case Review: Dr. Dale Mitchum, M.D.**

4.3.1 Topic: Surgical Case Reviews for January and February 2025

**4.4 Blood Utilization Review-Dr. McNeil MD**

4.4.1 Blood Usage

**4.5 Pharmacy and Therapeutics Review-** Mohammad Yunus, M.D.

4.5.1 Medication errors

**4.6 Performance Improvement**

4.6.1 1st quarter will be reported next Medical Staff meeting

**4.7 Risk Management/Safety**

4.7.1 Risk Management Reported next Medical Staff meeting

**4.8 Infection Control/Employee Health**

4.8.1 Report from Infection Control meeting

**4.9 ER Director Dr. Kyle Contini M.D.**

4.9.1 Update

4.9.2 Report from Code Blue Meeting/ER

**5.0 Chief of Staff Update-** Dr. John Thomas, M.D.

Topic: Medical Staff Fund:

$ 270.22 Balance as of March 01, 2025

Expenses: None

Income: None

**5.1 Appointment**

Dr. Sonmezturk, MD Specialty Care

Dr. Carla LoPinto-Khoury, MD Specialty Care

Dr. Adam Foreman USNeuro

**5.2 Reappointment:**

Jimmy Carrillo, PA

Dawn Frost, DNP/APRN

Nadine Pearish DNP/APRN

Dr. Ismail, MD

**5.3 Resignation**

Jimmy Tucker, CRNA

Chang Yu, CRNA

Dr. Thuc Le, MD

**6.0 Interim Chief Executive Officer/Chief Operating Officer: Rohan Anderson**

6.1 Operations Update

**7.0 Chief Nursing Officer: Deb Smiddy, RN**

7.1 Nursing Staff Update

**8.0 Chief Financial Officer: Ronald Jamison**

8.1 Financial Statements – February

8.2 Key Financial Indicators

**9.0 Chief Administrative Officer: JoAnn Baker**

9.1 Funding Update

**10.0 Adjournment**