**Holmes County Hospital Corporation**

**d/b/a Doctors Memorial Hospital**

**Board of Trustees Meeting**

**January 28, 2025**

**Agenda**

**1.0 Call to Order: Cynthia Brooks, Chairman of the Board**

**Scripture**

**Prayer**

**Pledge of Allegiance**

**Mission Statement:** *Doctors Memorial Hospital is a progressive, fully accredited, full-service health care facility, offering compassionate, quality care in a family-oriented environment to those in need throughout the Panhandle area centered in Holmes, Jackson, Washington, and Walton counties.*

**Values:**

* *Respecting the dignity of individuals, including our patients, families, staff, and physicians.*
* *Providing modern health care with a compassionate, caring touch.*
* *Educating our community, staff, and physicians.*
* *Pursuing excellence through continuous quality improvement.*
* *Empowering our staff and physicians to participate cooperatively in improving health care in our community.*
* *Seeking creative, innovative solutions.*
* *Promoting fiscal responsibility through efficiency and cost effectiveness.*
* *Exceeding the expectations of those we serve.*
* *Communicating our mission, and values clearly and consistently through our actions.*

**2.0 Topic: Approval of Minutes- November 19, 2024**

**3.0 Legal Update: Michelle Madison, HCHC Attorney**

3.1 Federal Regulation Changes and Updates

3.2Current, Pending, or Potential Liabilities/Lawsuits

**4.0 New Business**:

**4.1** **Utilization Review Report: Dr. Jordan Godbey M.D.**

4.1.1 Topic: Utilization Report

**4.2** **Medical Records Review: Dr. John Thomas, M.D.**

4.2.1 Delinquent Record Report

4.2.2 Medical Records incomplete

**4.3** **Surgical Case Review: Dale Mitchum, M.D.**

4.3.1 Topic: Surgical Case Reviews for October, November, and December 2024

To be reported in the 4th quarter PI report

**4.4** **Blood Utilization Review-Dr. McNeil MD**

4.4.1 Blood Usage

**4.5** **Pharmacy and Therapeutics Review- Mohammad Yunus, M.D.**

4.5.1 Medication errors

**4.6 Performance Improvement**

4.6.1 Performance Improvement Report 4th Quarter

4.6.2 Annual Performance Review,

Approval of Performance Improvement Plan 2025

**4.7 Risk Management/Safety**

4.7.1 Risk Management Report 4th Quarter

**4.8 Infection Control/Employee Health**

4.8.1 Report for 4th quarter

**4.9 ER Director Dr. Kyle Contini M.D.**

4.9.1 Update

**4.9.2** Report from Code Blue Meeting/ER

**5.0 Chief of Staff Update**- Dr. John Thomas, M.D.

**Topic**: Medical Staff Fund:

$ 270.22 Balance as of January 01, 2025

Expenses: None

Income: None

**5.1 Appointment**

Dr. Robert Mead, MD

Dr. Thomas Murray, DO Specialty Care

**5.2 Reappointment:**

Dr. Michael Reed, MD

Dr. Leo Welch, MD

Dr. Matthew Welch, CAN

Ron Watson APRN/CRNA

**5.3 Resignation**

Robert Clark CRNA

**5.4 Additional Privileges**

James Sellers APRN Hospitalist

**6.0 Interim Chief Executive Officer/Chief Operating Officer: Rohan Anderson**

6.1 Operations Update

**7.0 Chief Nursing Officer: Deb Smiddy, RN**

7.1 Staff Update

**8.0 Chief Financial Officer: Ronald Jamison**

8.1 Financial Statements – November

8.2 Key Financial Indicators

**9.0 Chief Administrative Officer: JoAnn Baker**

9.1 Funding Update

**10.0 Adjournment**