**Holmes County Hospital Corporation**

**d/b/a Doctors Memorial Hospital**

**Board of Trustees Meeting**

**November 19, 2024**

**Agenda**

**1.0 Call to Order: Cynthia Brooks, Chairman of the Board**

**Scripture**

**Prayer**

**Pledge of Allegiance**

**Mission Statement:** *Doctors Memorial Hospital is a progressive, fully accredited, full-service health care facility, offering compassionate, quality care in a family-oriented environment to those in need throughout the Panhandle area centered in Holmes, Jackson, Washington, and Walton counties.*

**Values:**

* *Respecting the dignity of individuals, including our patients, families, staff, and physicians.*
* *Providing modern health care with a compassionate, caring touch.*
* *Educating our community, staff, and physicians.*
* *Pursuing excellence through continuous quality improvement.*
* *Empowering our staff and physicians to participate cooperatively in improving health care in our community.*
* *Seeking creative, innovative solutions.*
* *Promoting fiscal responsibility through efficiency and cost effectiveness.*
* *Exceeding the expectations of those we serve.*
* *Communicating our mission, and values clearly and consistently through our actions.*

**2.0 Topic: Approval of Minutes- October 15, 2024**

**3.0 Legal Update: Michelle Madison, HCHC Attorney**

3.1 Federal Regulation Changes and Updates

3.2Current, Pending, or Potential Liabilities/Lawsuits

**4.0 New Business**:

**4.1** Utilization Review Report: Dr. Jordan Godbey M.D.

4.1.1 Topic: Utilization Report

**4.2** Medical Records Review: Dr. John Thomas, M.D.

4.2.1 Delinquent Record Report

4.2.2 Medical Records incomplete

**4.3** Surgical Case Review: Dale Mitchum, M.D.

4.3.1 Topic: Surgical Case Reviews for July, August, and September 2024

**4.4** Blood Utilization Review-Dr. McNeil MD

4.4.1 Blood Usage

**4.5** Pharmacy and Therapeutics Review- Mohammad Yunus, M.D.

4.5.1 Medication errors

**4.6 Performance Improvement**

4.6.1 Performance Improvement Report 3rd Quarter

**4.7 Risk Management/Safety**

4.7.1 Risk Management Report 3rd Quarter

**4.8 Infection Control/Employee Health**

4.8.1 Report for 3rd quarter

**4.9 ER Director Dr. Kyle Contini M.D.**

4.9.1 Update

4.9.2 Report from Code Blue Meeting

**5.0 Chief Nursing Officer Deborah Smiddy, RN CNO**

**5.1 Chief of Staff Update**- Mohammad Yunus, M.D.

**Topic**: Medical Staff Fund:

$ 270.22 Balance as of November 01, 2024

Expenses: None

Income: None

**5.2 Annual Meeting**

**5.2.1** Election of Officers

**5.2.2** Approval of Medical Staff By-Laws, Rules and Regulations

Committees

**6.0 Appointment**

Victor Pagani US NEURO intraoperative neurophysiology monitoring

**6.1 Reappointment:**

Dr. Mitchum, MD

Dr. Janis McNeil, MD

Chris Fox, CRNA, DNP

Dr. Bleday MD

**6.2 Resignation**

Dr. Wm. Dennis Harris MD ER Director

Dr. Joshua Mendelson, MD Tele Specialist

Dr. Kaskar, MD Tele Specialist

Dr. Shenoy, MD Tele Specialist

Dr. J. Nguyen, MD Tele Specialist

Dr. J Bardinelli, MD ER

**6.3 Additional Privileges**

Dr. Kyle Contini, MD ER Director

**7.0 Interim Chief Executive Officer/Chief Operating Officer: Rohan Anderson**

7.1 Operations Update

**8.0 Chief Nursing Officer: Deb Smiddy, RN**

8.1 Staff Update

**9.0 Chief Financial Officer: Ronald Jamison**

9.1 Financial Statements – September

9.2 Key Financial Indicators

**10.0 Chief Administrative Officer: JoAnn Baker**

10.1 Funding Update

**11.0 Adjournment**