**Holmes County Hospital Corporation**

**d/b/a Doctors Memorial Hospital**

**Board of Trustees Meeting**

**November 21, 2023**

**Agenda**

**1.0 Call to Order: Cynthia Brooks, Chairman of the Board**

**Scripture**

**Prayer**

**Pledge of Allegiance**

**Mission Statement:** *Doctors Memorial Hospital is a progressive, fully accredited, full-service health care facility, offering compassionate, quality care in a family-oriented environment to those in need throughout the Panhandle area centered in Holmes, Jackson, Washington, and Walton counties.*

**Values:**

* *Respecting the dignity of individuals, including our patients, families, staff, and physicians.*
* *Providing modern health care with a compassionate, caring touch.*
* *Educating our community, staff, and physicians.*
* *Pursuing excellence through continuous quality improvement.*
* *Empowering our staff and physicians to participate cooperatively in improving health care in our community.*
* *Seeking creative, innovative solutions.*
* *Promoting fiscal responsibility through efficiency and cost effectiveness.*
* *Exceeding the expectations of those we serve.*
* *Communicating our mission, and values clearly and consistently through our actions.*

**2.0 Topic: Approval of Minutes- October 17, 2023**

**3.0 Unfinished Business –**

* **Conflict of Interest Policy**

**4.0 New Business –**

4.1 Discuss changing time of Board Meeting

4.2 **Utilization Review Report**: Dr. Jordan Godbey M.D.

4.2.1 Topic: Utilization Report

4.2.2 Utilization Plan

4.3 **Medical Records Review:** Dr. John Thomas, M.D.

4.3.1 Delinquent Record Report

4.3.2 Medical Records incomplete

4.4 **Surgical Case Review:** Dale Mitchum, M.D.

4.4.1 **Topic**: Surgical Case Reviews for September, and October,

4.5 **Blood Utilization Review**- Dr. Andreas Candela, M.D.

4.5.1 Blood Usage Evaluation:

4.5.2 Microbiology

4.6 **Pharmacy and Therapeutics Review**- Mohammad Yunus, M.D.

4.6.1 Medication Errors

4.6.2 Infection Control

David Pitts, RN new Infection Control/ Employee Health Nurse

4.7 **Performance Improvement**

4.7.1Performance Improvement report for 3rd quarter

4.7.2 Election of officers, and Committee Chairman

Officers of Staff shall be Chief of Staff, Vice-Chief of Staff Secretary-Treasurer

4.8 **Risk Management/Safety**

4.8.1 Risk Management/ Safety report for 3rd quarter

4.9 **ER Director Dr. William Harris M.D.**

4.9.1 Policy #0018507 Tenecteplase (TNKase)

4.9.2 Report from Natalie Hauck RN/ER director

Infusion Lines

Translation Service for Joint Commission Compliance

**5.0 Chief Nursing Officer Deborah Smiddy, RN CNO**

**6.0 Chief of Staff Update- Mohammad Yunus, M.D.**

6.0.1 Topic: Medical Staff Fund:

$ 270.22 Balance as of November 01, 2023

Expenses: None

Income: None

6.1 **Appointment:**

Tele Specialist Tele Neurologist Delegated Credentialing

Dr. Garland J. Tang, M.D.

Dr. Sumair Hussin, M.D. Specialty Care Remote Neuromonitoring for Dr. Reed’s cases

6.2 **Reappointment:**

Paula Stanley APRN

Dr. Gutierrez, M.D.

6.3 **Resignation**

Dr. Andrew Duerr, M.D

Dr. Richard Jacobson, M.D. Specialty Care

**7.0 Chief Executive Officer Update: Huy Nguyen, M.D.**

7.1 Hospital Update

7.2 Operations Review

**8.0 Chief Operating Officer: Rohan Anderson**

8.1 Operations Update

**9.0 Chief Financial Officer: Ron Jamison**

9.1 Financial Statements – Fiscal Year End

**10.0 Chief Administrative Officer Update: Joann Baker**

10.1 Update Funding

**11.0 Legal Update: Michelle Madison, HCHC Attorney**

11.1 Federal Regulation Changes and Updates

11.2Current, Pending, or Potential Liabilities/Lawsuits

**12.0 Adjournment**