**Holmes County Hospital Corporation**

**d/b/a Doctors Memorial Hospital**

**Board of Trustees Meeting**

**January 16, 2024**

**Agenda**

**1.0 Call to Order: Cynthia Brooks, Chairman of the Board**

**Scripture**

**Prayer**

**Pledge of Allegiance**

**Mission Statement:** *Doctors Memorial Hospital is a progressive, fully accredited, full-service health care facility, offering compassionate, quality care in a family-oriented environment to those in need throughout the Panhandle area centered in Holmes, Jackson, Washington, and Walton counties.*

**Values:**

* *Respecting the dignity of individuals, including our patients, families, staff, and physicians.*
* *Providing modern health care with a compassionate, caring touch.*
* *Educating our community, staff, and physicians.*
* *Pursuing excellence through continuous quality improvement.*
* *Empowering our staff and physicians to participate cooperatively in improving health care in our community.*
* *Seeking creative, innovative solutions.*
* *Promoting fiscal responsibility through efficiency and cost effectiveness.*
* *Exceeding the expectations of those we serve.*
* *Communicating our mission, and values clearly and consistently through our actions.*

**2.0 Topic: Approval of Minutes- November 21, 2023**

**3.0 Unfinished Business –**

3.1 Dr. Nguyen’s report on delinquent charts/ Dues for Medical Staff Meeting

3.2 Agenda for ER Providers

**4.0** **New Business**:

**4.1** Utilization Review Report: Dr. Jordan Godbey M.D.

4.1.1 Topic: Utilization Report

4.1.2 Someone to audit Dr. Godbey’s Charts

**4.2** Medical Records Review: Dr. John Thomas, M.D.

4.2.1 Delinquent Record Report

4.2.2 Medical Records incomplete

**4.3** Surgical Case Review: Dale Mitchum, M.D.

4.3.1 Topic: Surgical Case Reviews for October and November 2023

**4.4** Blood Utilization Review- Dr. Andreas Candela, M.D.

4.4.1 Blood Usage Evaluation:

4.4.2 Microbiology

**4.5** Pharmacy and Therapeutics Review- Mohammad Yunus, M.D.

4.5.1 Medication Errors

**4.6 Infection Control/Employee Health**

4.6.1 Infection Control Plan 2024

**4.7** **Performance Improvement**

**4.7.1** Performance Improvement report for 4th quarter

4.7.2 Performance Improvement Annual Report 2023

4.7.3 Performance Improvement Plan 2024

**4.8 Risk Management/Safety**

4.8.1 Risk Management/ Safety report for 4th quarter

**4.9 ER Director Dr. William Harris M.D.**

4.9.1 Report from ER

**4.9.2** Report from Natalie Hauck RN/ER director

**5.0 Chief Nursing Officer Deborah Smiddy, RN CNO**

**6.0 Chief of Staff Update**- Mohammad Yunus, M.D.

**Topic**: Medical Staff Fund:

$ 270.22 Balance as of January 01, 2024

Expenses: None

Income: None

**6.2 Appointment:**

Dr. Le Anesthesiologist Pending insurance.

Dr. Mcloughlin MD Orthopedic, spine

Sarah Eubanks Specialty Care Surgical Neurophysilogist

Dr. Arshad MD Tele specialists

Dr. Tandyasraya, MD Tele Specialist

Dr. Wilt, MD Tele Specialist

Dr. Irshad, MD Tele Specialist

**6.3 Reappointment:**

Dr. Kyle Contini MD

Dr. Rebekah Contini MD

Dr. Marty Hasek MD

Dr. Huy Nguyen MD

Sherry Young APRN

Tim Fowler PA

Specialty Care

Dr. McDougail, DO

Dr. Soriano, MD

Dr. Arehart, MD

Along with the MD’s we have Surgical Neurophysiology:

Alexander Stewart

Troy Hixson

John Evans

Kelly Shultz

David Kies

Walter Shultz

Almodovar Stack

**6.4 Resignation**

Dr. Christy Barkhuizen DO

Dr. Mallory Luckey MD Tele Specialists

Dr. Suarey Gonzalez MD Tele Specialists

Dr. Boudreau, DO Tele Specialists

**7.0 Chief Executive Officer Update: Huy Nguyen, M.D.**

7.1 Hospital Update

7.2 Operations Review

**8.0 Chief Operating Officer: Rohan Anderson**

8.1 Operations Update

**9.0 Chief Financial Officer: Ron Jamison**

9.1 Financial Statements – November 2023

9.2 Key Financial Indicators

9.3Capital Expenditures

**10.0 Chief Administrative Officer Update: Joann Baker**

10.1 Update Funding

**11.0 Legal Update: Michelle Madison, HCHC Attorney**

11.1 Federal Regulation Changes and Updates

11.2Current, Pending, or Potential Liabilities/Lawsuits

**12.0 Adjournment**